



READ Rosemount

Meeting #29 FINAL Minutes

Monday, June 12, 2017
Time: 7 - 9 pm

Location: Plant Recreation Centre, Booth Room

Chair: Josh Nutt

Secretary: Barb Clubb

Present: Emily Addison, Bonnie Campbell, Barb Clubb, Paulette Dozois, Deirdre Foucauld, Linda Hoad, Larry Hudon, Carol Lethbridge, Blaine Marchand, Marty Plaine, Josh Nutt (Chair), Rick Van Loon, Megan Therrien and baby Adeline.

Regrets: Amy Tector, Jay Lin, Lindsay Setzer

1. **Welcome:** chair Josh welcomed all and thanked Marty for a great job on the May minutes.
2. **Agenda:** Adopted as circulated with addition of “website revisions”
3. **Minutes Approval:** Approved as amended.

4. **Update from Chair and vice chairs**

Chair Josh Nutt opened by saying that the past month had been very productive for READ. The READ table at ArtsPark went well with books flying off the table. He referred to his email report on the meeting that he and Emily had with Monique Désormeaux and Richard Stark of OPL and the business case consultant Jeff Sward.

5. **READ Strategic Planning:**

a. OPL May Board Meeting: Larry, Carole and Linda attended. It was a 25 minute meeting; Senior manager Elaine Condos was presented with an award for her work on the new central library file; OPL will have a presence at Comicon for the sixth straight year; the Board will be having a strategic planning session May 25.

b. Mtg with Business Case Consultant: Josh and Emily felt that the Library’s business case consultant seemed very competent, appeared to have read the READ documentation, understood that the Hintonburg area was growing, and that OPL should have some good data from his report. The READ concern is that there does not seem to be an OPL vision for a new Rosemount library. READ also asked about sites, growth analysis of the area, timelines and zoning. There also seems to be a variety of opinions regarding the catchment area boundaries for Rosemount and this will have to be cleared up quickly. OPL manager Richard Stark noted that OPL has not bought land since amalgamation and there was limited city-owned land in the Rosemount area. Ms Désormeaux advised that the OPL June board meeting had been rescheduled to Jun 20 (despite listing on OPL website). It was evident that Ms Désormeaux and Mr Stark were interested in making something happen re Rosemount. Mr Sward’s report is scheduled to be presented at the OPL Board meeting on

Sept 5th. Staff recommendations may be made at the same time following which the financial implications of the board decision will be worked into the 2018 budget.

Action: JN and EA to get confirmation on catchment area boundaries.

Action: JN to clarify when the final board decision on Rosemount will be made.

Action: JN and executive to prepare for possible presentation to OPL Sept 5th Board meeting.

c. **Relocation sites update:** several more were mentioned including the bowling alley, a portion of Fisher Park School and site of the current area post-office. It was noted that Rev Ben Jolliffe had met with OPL and the City on the possibility of purchasing the Rosemount site in the future but nothing positive had come out of either meeting.

Action: EA to send new sites/site information to Monique Désormeaux as appropriate.

d. **READ 2018-2019 Action Plan.** Past Chair Rick Van Loon referred to his draft proposal previously circulated divided into the following segments: Timelines, Message Content and Media. A discussion followed and agreed that a strategy session of the sub-committee would be called before the end of June. Some of the key elements in the draft included:

- Meeting with Councillor Leiper as soon as possible to review draft strategy and then developing letter stemming from the meeting.
- Write a letter or opinion piece to the daily newspapers (also consider community newspapers)
- Schedule meetings with individual board members
- Updating the fact and statistics sheets
- Posting all new information on the website asap and getting it out to READ supporters
- Continuing to attend and present at OPL board meetings as often as possible.
- Meeting with and investigating special funds through contacts with other levels of government (e.g. Yasir Naqvi, Catherine McKenna).
- Keeping Community Associations aligned and in the loop.
- Finding an area champion such as Grete Hale.
- One or more community engagement activities.

e. **Review of rolling action plan:** Deferred to Aug meeting.

6. Follow-up from previous meetings (and not on current agenda)

a. **Attendees at future board meetings:** Here is the revised schedule to the end of the year: June 20 (JN and EA to attend); July 11 (EA, PD and JN to attend); Aug 8; Sept 5; Oct 10; Nov 7; Dec 5. The Aug to Dec attendees will be determined at future READ meetings.

7. Advocacy, Media, Outreach and Research etc +

a. **Statistics.** Deirdre reported that almost all the information requested from OPL and CULC has been received; some figures seem very strange but OPL is choosing not to investigate/change them (e.g. Main library first time circulation figures appear to have dropped by 50%). All figures have been entered and reviewed on the READ statistical database which should be available to the coordinating committee by the end of the month. Interesting fact: in 2014 Rosemount had the 4th highest 1st time circulation per sq. ft. In 2015 Rosemount had the **HIGHEST** circulation per sq. ft. Number of meeting rooms and public computers of all branches is now being included in the READ database. READ has NO public bookable meeting rooms available, unlike 25 other branches.

c. **Media.** Blaine has submitted an article to KT/Newsweek about the importance to community residents to persons with disabilities.

d. **Website and Social Media.** Barb reported that the website, while up to date, needs revising and revitalization particularly the home page.

Action: Barb, Josh and Jeanette Rule to meet.

e. **READ at Artspark, May 27, and Prose in the Park, June 10.** READ was present at both events.

8. **Financials:** Linda reported that READ is in the black, with a bank balance of \$110.13 in petty cash.

9. **Future Meetings**

July 17, and August 21: to be held at Plant Rec Centre.

READ Rosemount Rolling action plan

Agenda #	Topic	Action	Status
June 2017			
#5	Business case	JN and EA to get confirmation on catchment area boundaries.	
#5	Business case	JN to clarify when the final board decision on Rosemount will be made.	
#5	Business	JN and executive to prepare for possible presentation to OPL Sept 5 th Board meeting.	
#5	Sites	EA to send new sites/site information to Monique Désormeaux as appropriate.	
#7	Stats	DF/BC to prepare report for coordinating committee	
#7	Website	Barb, Josh and Jeanette Rule to meet.	
May 2017			
4	Sec 37 Funds	Emily to follow-up with Councillors Leiper and McKenney re use of Sec 37 funds for libraries such as Rosemount	
4	Various	Josh to find out about OPL timelines for study, a mtg between OPL and READ and additional information on the business case consultant Jeff Sward	
4	Business Case	Fiona to find out Terms of Reference for the Business Case	
5	Strategic Action Plan	Sub-group to be formed to prepare response to Business Case when it is released; volunteers to date include Josh, Richard, Emily, Larry, Marty and Barb; Josh to call first meeting when required.	
	Future Mtgs	June 12, Jul 17 and Aug 21. Fiona to book rooms for these dates	Deirdre has booked Plant
April 2017			
8c	OPL Corporate Work Plan	ALL to read.	
March 2017			
5a	Stats	BC to request Ont Library Bds Association for more information on their data project	
February 2017			
5.d	Lib touring	Barb and Emily to continue planning	
5.f	Song Contest	Barb and Josh to finalize posting	
January 2017			
8	Fundraising	RVL/JN to ask OPL re fundraising for Rosemount	
December 2016			
5	Budget follow-up	<u>RVL or representative to send letter to Councillor Leiper re the tender documents for the RFP for business case</u>	
5	Budget follow-up	B. Clubb to contact the Ottawa Community Foundation and OPL Friends re setting up a fund for Rosemount	
November 2016			

October 2016			
5.b	Endorsement	Action: Linda will raise the subject with the Westboro CA.	
5.f	OPL data request	Action: DF and EA will work on refining data received	
5.g	Island Park	Action: L Hoad will follow up on questions and endorsement	
6.c	Data Analysis	Action: Data group and EA and DF will work on data analysis.	
6.c	Data	Action: Councillor Leiper and Fiona Mitchell will forward any statistics they receive	
6.3	Song Contest	Action: DF will send letter of thanks to submissions.	