

**READ Rosemount
Meeting #30
Draft Minutes
Monday, July 17, 2017
Time: 7 - 9 pm**

Location: Plant Recreation Centre, Booth Room

Chair: Josh Nutt

Secretary: minutes taken by Carol Lethbridge and Larry Hudon

Present: Josh Nutt, Larry Hudon, Carol Lethbridge, Emily Addison, Bonnie Campbell, Deirdrie Foucauld, Richard Van Loon.

Regrets: Barb Clubb, Marty Plaine, Paulette Dozois, Linda Hoad, Blaine Marchand.

1. **Welcome:** Josh welcomed the group noting that many were away as is high summer season.
2. **Agenda:** The agenda was approved.
3. **Minutes Approval:** The minutes of June 12th were adopted as circulated.
4. **Update from Chair and vice chairs.** Josh commented on how busy READ members have been over the summer so far. Our work continues in an accelerated pace. Josh provided updates on productive meetings with Councillors Leiper and McKenney, as well as the most recent OPL Board meeting.
5. **READ Strategic Planning**
 - a) **Advocacy Update and Plan -**

Mtg with Councillor Jeff Leiper: Josh and Emily met with Councillor Jeff Leiper in mid-June. Jeff was asked to clearly identify the Rosemount Library catchment area boundaries. He agreed that the boundaries were unclear and that he would inquire with OPL staff. The councillor didn't think that meeting with our MPP or MP would be useful as they have been subsumed with a long list of priorities. He was also asked to clarify the process and timeline leading to the final OPL Board decision. The consultant's draft business case (with recommendation) was to be delivered in draft form at the end of June with the final report expected at the end of the summer. Notionally, a final report will be tabled with the OPL Board on September 5th and a board decision reached at the October 10th meeting. Timelines could slip, however. Jeff committed to trying to get READ a copy of the final business case as soon as possible once it is complete.

Meeting with Councillor Catherine McKenney – Josh and Emily met with Councillor McKenney, with a view to her role on the OPL Board and as ward councillor for many catchment area residents, to discuss recent developments and seek continued support for a new Rosemount Library. Councillor McKenney remains strongly supportive of READ's goals. She brought up The Gladstone Village Project as an interesting opportunity that might include a branch library and was wondering if it might be an attractive location for READ. With the central library co-location with LAC on hold the options for moving forward may change significantly over the next year. She thought that a meeting with the Board Chair, Tim Tierney, could be very useful in the Rosemount decision timeline to take into account the new developments.

Communication with Monique Désormeaux (OPL) – Consultant's report should be released 5 days before being tabled. Value of Rosemount property potential sale is being factored into the consultant's work. Monique was asked if partnerships were being considered. Monique responded that all options are being explored. The question about postal code data on Rosemount service users that the consultant told Josh he was working with was raised again. Monique wasn't aware of the data as it was

not something that the OPL provided to the consultant. Monique noted that growth data from the planning department may form part of the final report.

Action – Josh to ask to meet with OPB Board Chair Tim Tierney in mid-August to discuss the management and process on coming to a final decision on Rosemount Library.

Action – Josh to update Jeff Leiper regarding Councillor McKenney's staying positive and supportive on READ's objective of a new build or lease.

Action – Josh and Emily to arrange for a large contingent from READ to attend the September and October OPL Board meetings.

Action – Emily A. Is to measure the available square footage at the Hintonburg Community Centre.

b) **OPL June Board Meeting** – Josh and Emily attended. The meeting was mostly about staff appreciation and indigenous programming. Informal discussion with Danielle McDonald and Monique Désormeaux took place.

There will be no July mtg and possibly none in August as well.

c) **Relocation Sites Update.** - Tom Brown Arena and Gladstone Village sites were brought up and discussed. Most felt that both were way too far east and inconsistent with READ objectives and public consultation results.

d) **Review of Rolling Action Plan** (Deferred to August)

6. **Follow-up** from previous meetings (and not on current agenda):

Response to Business Case Sub-committee : Larry H, Carol L. Richard V, Emily A and Marty P. (via Skype) met on June 27 to develop our response to the business case in terms of both possible recommendations; renovation or new library.

Action items from the meeting were:

a letter to be drafted by Josh to stakeholders updating them on the looming decision, the development of a cheat-sheet which summarized the consequences and outcomes for renovations or new-build as an aide-memoir for interactions with stakeholders and media and lastly, the need to confirm Councillor Leiper's position on a number of READ issues.

Larry H. And Carol L. committed to attending Jeff's next constituency pop-up meeting and to create a draft cheat-sheet.

7. **Advocacy, Media, Outreach and Research**

a) Statistics (Deferred to August)

b) Media: current and future. Blaine was away. Deferred to August

c) Website and social media report. (Deferred to August)

8. **Financials.** No discussion of financials took place as the treasurer was absent.

9. **Future Meetings.** The next meeting will be held earlier than anticipated to ensure that READ has enough time to prepare for the September 5th board meeting. READ's August meeting is now scheduled for 7PM on Tuesday, August 15th, 2017 at the Plant Recreation Centre.

10. **Additional Items:**

Further to the Business Case Response Sub-committee action items, Larry H. & Carol L. submitted the following report from their attendance at Jeff Leiper's pop-up constituency meeting and tabled a first cut of the cheat sheet. Both were discussed and are provided below. The cheat-sheet is being updated for the next READ mtg.

a) We met with Jeff Leiper yesterday at his pop-up constituency meeting. We asked the following questions as per our subcommittee discussion and are summarizing his answers below. Jeff asked that

communications with READ be limited to one point of contact (Josh). This is understandable. We assured him that we would do so.

Q1. What are the exact boundaries of the Rosemount Library catchment area? It seems to be a moving picture and it is critical that we get them right.

A. He thought it was an important question and asked that we send it in to his office via e-mail. We have done so. They'll request the info from OPL staff and forward the response to Josh.

Q2. The consultant had data on the postal codes of folks consuming Rosemount Library Services. Can we obtain data on clients with postal codes from the Rosemount catchment area that are consuming services at other library locations?

A. The request will be made to OPL.

Q3. Is the Library Board considering the Hintonburg Community Centre as a possible new-build site?

A. Yes. They are also looking at properties to purchase but the HCC site is likely the only city-owned site in play.

Q4. Can you confirm that you plan to support the recommendation that the consultant comes up with? Shouldn't the recommendation only inform decision making and not determine the outcome?

A. It's more a question of how much more effort can be directed at the issue. He has been aligned with READ objectives, funded the community consultations, helped launch the business case and raised awareness on the issues creating a pause at a time when the OPL Board was ready to proceed with renovations. He will ensure that the analysis is valid and sound, and that it took into account the input from all the stakeholders. Then, if the recommendation is to renovate, and staff and OPL board concur, we would not have enough political capital to challenge the recommendation. If however, the recommendation was to rebuild, then he would have some justification to seek the extra funds from his colleagues.

Q5. Soaring property values in the urban core are providing the city with much more revenue. At the same time we are experiencing an infrastructure deficit. How do you plan to address the deficit to ensure that important services like a robust Rosemount Library are improved for the growing number of residents?

A. Our ward actually punches above its weight in terms of infrastructure investments. The tools that exist in the suburbs for funding libraries are not in place in the urban core. Section 37 monies are already spoken for over the next number of years. Library projects in the suburbs, indeed anywhere in the city often take a decade or so before coming to fruition. He hopes that the next council will consider tax increases above the current model to ensure that projects such as Rosemount's renewal get funded.

b)

DRAFT Backgrounder
ROSEMOUNT PUBLIC LIBRARY RENEWAL
OPL Board Decision due in October, 2017

RENOVATE PRESENT LOCATION	REBUILD or LEASE
Limited to 6500sf	Acquire what is necessary, 10,000 SF should be the service minimum for a 21 st century library
Few workstations with PCs or Tablets	Dedicated meeting and activity rooms
No teen or kiddie zones	Designed teen and kiddie zones
Limited space for physical collections	Room for more extensive collections
Monies spent to extend the lifespan of an already 100 year old building with no room for expansion	Monies spent on a new facility with the long-term in mind
Loss of services to catchment area for a lengthy period during renovations	Seamless transition with no loss of service
Constricted space for a generation in a fast growing catchment area	More appropriate space and resources in a facility designed for a growing population
Limited opportunities to enhance accessibility	Designed to emerging accessibility standards

Minutes prepared by
Larry Hudon and Carol Lethbridge

READ Rosemount Rolling action plan

Agenda #	Topic	Action	Status
July 2017			
#5	OPL relations	Josh to ask to meet with OPL board chair re management and decision re Rosemount	
#5	Councillor	Josh to update Jeff Leiper re McKenney's staying positive and supportive on READ's objective of new build	
#5	OPL Mtg	Josh and EA to arrange for large contingent of READ to attend the Sept and Oct OPL Bd mtgs	
#5	Hintonb CC	EA to measure available square footage at HCC	
#6	Stakeholders	Josh to draft update letter to stakeholders	
#6	Councillor	Larry and Carole to attend next Leiper constituency pop-up and to create a draft backgrounder and update for August Mtg.	
#10	Postal code data for RO	Josh to request OPL for data on clients with postal codes from the RO catchment area that are consuming services at other branches.	
June 2017			
#5	Business case	JN and EA to get confirmation on catchment area boundaries.	
#5	Business case	JN to clarify when the final board decision on Rosemount will be made.	
#5	Business	JN and executive to prepare for possible presentation to OPL Sept 5 th Board meeting.	
#5	Sites	EA to send new sites/site information to Monique Désormeaux as appropriate.	
#7	Stats	DF/BC to prepare report for coordinating committee	
#7	Website	Barb, Josh and Jeanette Rule to meet.	
May 2017			
4	Sec 37 Funds	Emily to follow-up with Councillors Leiper and McKenney re use of Sec 37 funds for libraries such as Rosemount	
4	Various	Josh to find out about OPL timelines for study, a mtg between OPL and READ and additional information on the business case consultant Jeff Sward	
4	Business Case	Fiona to find out Terms of Reference for the Business Case	
5	Strategic Action Plan	Sub-group to be formed to prepare response to Business Case when it is released; volunteers to date include Josh, Richard, Emily, Larry, Marty and Barb; Josh to call first meeting when required.	
	Future Mtgs	June 12, Jul 17 and Aug 21. Fiona to book rooms for these dates	Deirdre has booked Plant
April 2017			
8c	OPL Corporate Work Plan	ALL to read.	
March 2017			
5a	Stats	BC to request Ont Library Bds Association for more information on their data project	
February 2017			
5.d	Lib touring	Barb and Emily to continue planning	
5.f	Song Contest	Barb and Josh to finalize posting	

January 2017			
8	Fundraising	RVL/JN to ask OPL re fundraising for Rosemount	
December 2016			
5	<u>Budget follow-up</u>	<u>RVL or representative to send letter to Councillor Leiper re the tender documents for the RFP for business case</u>	
5	Budget follow-up	B. Clubb to contact the Ottawa Community Foundation and OPL Friends re setting up a fund for Rosemount	
November 2016			
October 2016			
5.b	Endorsement	Action: Linda will raise the subject with the Westboro CA.	
5.f	OPL data request	Action: DF and EA will work on refining data received	
5.g	Island Park	Action: L Hoad will follow up on questions and endorsement	
6.c	Data Analysis	Action: Data group and EA and DF will work on data analysis.	
6.c	Data	Action: Councillor Leiper and Fiona Mitchell will forward any statistics they receive	
6.3	Song Contest	Action: DF will send letter of thanks to submissions.	