

READ
Rosemount (Library) Expansion And Development Group

Final Minutes
Meeting #20

Monday, Sept 19, 2016

7:00 pm

Hintonburg Community Centre, 1064 Wellington St W.

Present: Rick Van Loon (Chair), Emily Addison (v-chair), Christine Burke (Mechanicsville CA), Barb Clubb, Paulette Dozois, Linda Hoad (Vice Chair & HCA), Larry Hudon, Carol Lethbridge, Blaine Marchand, Josh Nutt, Marty Plaine.

Special Guests: Councillor Jeff Leiper, Fiona Mitchell, Councillor's assistant

Regrets: Lindsay Setzer, Jeanette Rule, Megan Therrien, Andy Billingsley, Bonnie Campbell, Deirdre Foucoud.

1. **Welcome and introductions:** The Chair welcomed all attendees and thanked Linda for once again securing the room for the meeting.
2. **Agenda:** the agenda was carried with the addition of Canadian Library Month (October 2016), READ newsletter and READ committee diversification.
Plaine/Dozois **Carried**
3. **Minutes:** of Aug 29th, 2016 were approved as circulated with one small typo to be corrected . They will join all other minutes of monthly meetings on the READ website.
Dozois/Plaine **Carried**
4. **Update from the Chair:** The Chair began with thanks to Emily for doing such a great job as acting chair during the past few months-all were in agreement. He then recapped the READ's presentation to the OPL Board on Sept 6th which was done at the beginning of the board meeting. The presentation was followed by questions and then the board's consideration of two facilities reports: the *Library Facilities Framework and Investment and Growth Planning Study Report* by staff and the *OPL Library Facilities Investment and Growth Planning Study* by external consultant Danix Management Ltd (Daniel Nixey) which informed the staff report.

The staff report included a facilities framework which summarized the approach for new, expanded or renewed facilities; a list of branch renewal priorities for 2016-2021 (Rosemount, Centennial, North Gower and Orleans). The consultant's report addressed the issue of financing both new builds and renovations. The new builds identified were: Barrhaven and Riverside South with future service gaps (requiring new builds) in Orleans and Kanata as well as in the four rural quadrants with the largest being in the rural north-east. For the new builds the capital requirement was identified as \$34.6M

including an allocation of \$9.6 million to collections (from DC charges). The consultant stated that Development Charges funding would meet some but not all the funding need and there would be a funding gap of \$7M. All READ meeting attendees are encouraged to read these very important [reports](#).

The Chair also commented that the population figures included in the consultant's report seemed to differ from the READ figures which were obtained from the City of Ottawa (Ian Cross) and based on the catchment area map supplied by OPL. The consultant's report showed the majority of growth in the suburban area just outside the green belt (next 1-8 years). However the report (aggregating population growth into 12 growth zones) also indicated that later in the projection period residential intensification inside the Greenbelt is expected to accelerate (9th to 16th years). It was clear and acknowledged that renewal in the inner city is expensive because of the lack of availability of Development Charge funds. Both OPL documents are available on the [OPL website in the board section](#).

The OPL Board gave the following direction to staff:

1. *Direct staff to consider including an option to develop a Business Case for a new build Rosemount branch as part of the 2017 budget process.*

Following the presentation there were several media articles focussing on READ's presentation. They can all be found on the [READ Rosemount website](#) under Media.

5. **READ Presentation to OPL Board Meeting, September 6, 2016: follow-up**

Discussion ensued on the required action in preparation for the OPL capital budget discussions in November and December.

Action: contact OPL administration to review READ population statistics vs the Danix report. **Addison**

Action: confirm population statistics with Ian Cross (City of Ottawa).

F. Mitchell & Addison

Action: send letter to Community Associations updating them on progress. **Van Loon**

Action: contact Community Associations that have not sent in their motions. **Addison**

Action: organize contact with schools and parent advisory committees to update them on progress. **Foucauld**

Action: send update communique to all consultation attendees. **Van Loon & Foucauld**

Action: contact Councillor Leiper's office to get number of students in the Rosemount catchment area. **Addison**

Action: review non-school community lists and send communication keeping them up to date. **Foucauld/Clubb**

Action: contact OPL administration on the status of READ's August request for current statistics. **Addison**

Action: contact Heather Mitchell re her questions re recommendation **Hoad**

Action: seek information on what OPL pays for rent in Emerald Plaza, Elmvale Acres and Blackburn Hamlet. **F. Mitchell/Dozois**

6. **Advocacy, Outreach and Research**

a. **Ontario/Canada Library Month:** Agreed to try mount a celebratory event at the

branch. Marty Plaine agreed to investigate/coordinate.

Plaine

b. Video project: on hold

c. Media: under Blaine Marchand's leadership articles will continue to appear in NewsWest and Ottawa West News and other vehicles as opportunities arise. A link is always posted on the READ website.

d. READ: agreed to try to expand committee with more varied members.

Van Loon et al

e. READ newsletter: no final decision made but various communication strategies will address many of same issues as a newsletter at this time.

7. All other items:

- Rosemount Poem by Blaine Marchand – post on website.

Clubb

8. Dates for next meetings:

- Monday, October 17, 2016
- Monday, November 14, 2016
- Monday, December 12, 2016

Unless otherwise posted all meetings will be held at the Hintonburg Community Centre.

Attached: READ rolling action list.

READ Rolling Action List as of September 19, 2016

READ Rolling Action List			
Agenda #	Topic	Action	Status
From Meeting of Sept 19, 2016			
5	Sept 6, 2016 follow-up actions	Action: contact OPL administration to review READ population statistics vs the Danix report. Addison	
		Action: confirm statistics with Ian Cross (City of Ottawa) F. Mitchell & Addison	
		Action: send letter to Community Associations updating them on progress. Van Loon	
		Action: contact Community Associations that have not sent in their motions. Addison	
		Action: organize contact with schools and parent advisory committees to update them on progress. Foucauld	
		Action: send update communique to all consultation attendees. Van Loon & Foucauld	
		Action: contact Councillor Leiper's office to get number of students in the Rosemount catchment area. Addison	
		Action: review non-school community lists and send communication keeping them up to date. Foucauld/Clubb	
		Action: contact OPL administration on the status of READ's August request for current statistics. Addison	
		Action: contact Heather Mitchell re her questions re recommendation Hoad	
5.	Cost of OPL rental space in malls	Dozois/Mitchell to find out what OPL pays for rental spaces (Emerald Plaza, Elmvale Acres, Blackburn Hamlet) in mall settings. Action: Dozois/Mitchell	In progress
6	Promotion	Action: investigate event for Ontario/Canadian Library Month. Plaine	
6.	Committee	Action: expand READ committee Van Loon	
	Promotion	Action: post Rosemount poem on website. Marchand/Clubb	
From Meeting August 29, 2016			
5	Presentation	Action: Confirm READ presentation with three speaker sections. Addison & Van Loon	completed

	Presentation	Action: Coordinate speech versions Plaine/Clubb	completed
	Presentation	Action: Prepare, finalize, get approval for and send out media advisory . Marchand	completed
	Presentation	Action: Get media advisory out on Twitter . Rule	completed
	Presentation	Action: update media list. Clubb	completed
From Meeting June 27, 2016			
#8	Virtual Tours of OPL Branches	Action: prepare advisory re virtual tours Clubb	
From Meeting of June 7th, 2016			
From Meeting of May 9th, 2016			
From Meeting of April 11, 2016			
#4	Federal infrastructure funding	Review program to determine if public libraries are eligible Action: Coordinating Committee	Yes they are
#6	Rolling Action List	Reschedule Naqvi/McKenna Tour Action: Coordinating Committee	
#6	Leader Endorsement	Develop action plan Action: Coordinating Committee	
#6	Advocacy Strategies	Need more /new strategies Action: Coordinating Committee	
From Meeting of March 14, 2016			
#4	Cost of OPL rental space in malls	Dozois/Mitchell to find out what OPL pays for rental spaces (Emerald Plaza, Elmvale Acres, Blackburn Hamlet) in mall settings. Action: Dozois/Mitchell	In progress
#6	Consultations	Emily to get facilities information collated Action: Addison	
From Feb 8, 2016 ↓			
	#5	R Van Loon to send letter requesting meeting with new city manager Steve Kanellakos	