

READ
Rosemount (Library) Expansion And Development Group

Draft Notes
Meeting #17

Monday, June 7, 2016
7:00 pm

Hintonburg Community Centre, 1064 Wellington St. W

Present: Emily Addison (A/Chair), Andy Billingsley, Barb Clubb, Bonnie Campbell (WBCA), Paulette Dozois, Deirdre Foucauld, Linda Hoad (Vice Chair & HCA), Larry Hudon, Kim Malcolm, Blaine Marchand, Joanne Prindiville, Jeanette Rule (Champlain Park), Lindsay Setzer, Mary Stuart, Megan Therrien (Dalhousie CA)
Fiona Mitchell, Assistant to Councillor Leiper.

Regrets: Christine Burke, Richard Van Loon, Josh Nutt

1. **Welcome and introductions:** A/Chair Emily Addison opened the meeting welcoming all and thanked Linda Hoad for once again booking the meeting room.
2. **Agenda:** the agenda was approved with two additions: 8.1 Focus group on New Central Library (Hoad) and 8.2 New Central Library Survey (Foucauld). Dozois/Hoad. **Carried**
3. **Minutes** of May 9th were approved the correction of Andy Billingsley being moved to the regrets line. Marchand/Hudon **Carried**
4. **Remarks from the A/Chair Emily Addison**
Emily Addison reported that Chair Richard Van Loon had received new information which means he will have to undergo a preliminary operation (June 15) before the previously scheduled operation can take place. It could mean that rather than being out of action for 4-6 weeks it could mean he would not be generally available for READ for several months. She also noted that the Wesley Petite Report on the Community Consultations had been completed and provided electronically to all meeting attendees. Broader distribution will partially depend on the date of Councillor Leiper's presentation of the report to the OPL Board.
Action: A/Chair to negotiate date for report release with Councillor Leiper's office. In addition she noted that READ had been present at Art in the Park (Parkdale), that there had been a small "photo shoot" in the children's part of the library and that READ will have a table at the upcoming Prose in the Park (Parkdale) and more volunteers are needed for this. The plans to take interior shots of a busy Rosemount are still under consideration.
5. **Community Consultation Update:** The A/Chair asked for any general comments on the Wesley Petite report on the Community Consultations. Some members noted that they felt it

was difficult to find the conclusions and there was too much detail regarding the methodology. Several felt that it could be strengthened by a more precise Executive Summary.

Action: A/Chair Addison will send an official letter of thanks to Mr. Petite

Action: Fiona Mitchell will ask Mr Petite (who is on contract with Councillor Leiper) to prepare an “executive summary” 1-2 pager either for the report or to be used as part of Councillor Leiper’s presentation to the OPL Board.

6. READ recommendations report for June 14, 2016 OPL Board Meeting.

A/Chair Addison reported that she had been in communication with Councillor Leiper and it had been determined that a better time for his and READ’s presentation to the OPL Board would likely be at the July 12 OPL board meeting. She noted that this would give READ time to be more fully prepared. She also reported that Councillor Leiper had advised that this delay would not negatively impact on OPL budget preparation because the arrival of the new city manager Steve Kanellakos meant that the whole city budgeting process would be delayed a bit. Councillor Leiper did confirm that the OPL Board did want to hear from both himself and READ. [update-actual date of presentation to OPL board still to be determined].

The meeting attendees then broke into three sub-groups to review the draft READ presentation to the OPL Board. When the groups reassembled and reported back it was determined that the presentation needed to be shortened and the recommendations grouped together. It was agreed that likely one main READ presenter (A/Chair) and two other READ presenters would be needed.

Action: Blaine Marchand and Paulette Dozois will redraft the presentation for review

Action: the sub-group reporters will send their notes to Marchand and Dozois by the beginning of the week of June 13.

Action: It was suggested that an infographic be developed to accompany the presentation; slides may also be needed. Jeanette offered to investigate possible infographics.

7. Advocacy Action Follow-up

Song/Video: This is still in the research/planning stages. It was determined that they would be needed after the READ presentation to the OPL Board

Media: Blaine reported that the deadline for the next NewsWest edition was this weekend and he was considering an article which would be a call-out for someone to create the lyrics for the song-with the focus being ‘we love the library’.

Volunteers: The A/Chair noted that given the current and upcoming time constraints on her and the Chair there was a need for a couple more volunteers to be able to contribute a consistent 4+ hours a week to READ. Those who would like to talk to her more about this can email [emilyladdison@gmail.com] or phone 613-729-0798.

8. Addition Items

8.1 Focus group on the new central library: Linda Hoad reported that she had attended this focus group organized by RPG (Resource Planning Group) specialists in Advanced Planning and Facilities Planning that she had attended as a representative of Heritage Ottawa. The architect who led the focus group (Andrew Brown) indicated that they are

working for both the OPL and LAC, assessing their needs and how space and functions could be shared. They were interested in how researchers use the two institutions and other research facilities in Ottawa (City Archives e.g.) He noted that the space would be 2/3 OPL and 1/3 LAC, and that they are looking at a 5 storey building with significant open space.

8.2 OPL Survey on the Central Library: Deirdre Foucauld urged everyone to fill in the online survey before the deadline 11:59 Thursday, June 9th. It is being administered by the Nanos survey firm.

8.3 Ottawa Central Library Open Houses: Deirdre Foucauld urged everyone to participate in the upcoming new central library [drop-ins](#). The following information is from the Ottawa Central Library website. *“The public is invited to share their thoughts on the spaces and uses of the new flagship Ottawa Central Library. The sessions will be the first opportunity for people to see how “space and use” planning has developed in response to earlier feedback, best practices, and technical expertise; and to share their thoughts and ideas. Participants can drop-in between 4:00 p.m. and 8:00 p.m. to review information, engage in discussions with internal and external experts, and provide comments and input at themed kiosks.”* There are two sessions scheduled: Wednesday, June 15, 4 pm to 8 pm at Jean Pigott Place in City Hall and, Wednesday, June 22 at Library and Archives Canada (LAC-BAC), 395 Wellington 4 pm to 8 pm.

8.4. Parkdale Food Centre: Lindsay Setzer invited all to buy a ticket to the Parkdale Food Centre (READ’s former meeting place) [fundraising Gala](#) on the evening of June 23 (6 pm).

Next Meeting:

Monday, June 27, 2016,

7-9 pm

Hintonburg Community Centre, 1064 Wellington St W.

Attachment: READ Rolling Action List as of June 7th 2016

READ Rolling Action List as of June 7th 2016

READ Rolling Action List			
Agenda #	Topic	Action	Status
From Meeting of June 7th, 2016			
4	Petite Report	Action: A/Chair to negotiate release date with Councillor's office	
5	Consultations	Action: A/Chair to send letter of thanks to W. Petite	
5	Consultations	Action: F. Mitchell to request W. Petite to prepare a new executive summary	
6	RR Presentation	Action: Marchand and Dozois to redraft and tighten	
6	RR Presentation	Action: sub-group reporters to send notes to Marchand and Dozois by beginning of w/o June 13	
6	RR Presentation	Action: Chair to investigate an accompanying Infographic	
8.3	OPL Open Houses	Action: all to try to attend the one of two OPL open houses on the new central library: June 15 at City Hall; June 22 at Library and Archives Canada (395 Wellington E.)	
From Meeting of May 9th, 2016			
6a	Consultations	READ to have minimum of 3 members to present at OPL Bd mtg June 14 (only if Councillor Leiper also presenting) Action:A/ Chair	June 11/2016 Date still to be determined
7a-i	Report on Carnegie Renovations	Action: BC to post on website	
7c	Local Fairs	Action: Dozois to organize READ volunteers for both Art in the Park and Prose in the Park	In process
From Meeting of April 11, 2016			
#4	Federal infrastructure funding	Review program to determine if public libraries are eligible Action: Coordinating Committee	
#5	Consultations	Consultation report to Library Board in June (Date) TBD READ report to Library Board in Jul (Date TBD)	June 11/2016 Date still to be determined
#6	Rolling Action List	Reschedule Naqvi/McKenna Tour Action: Coordinating Committee	
#6	Leader Endorsement	Need action plan Action: Coordinating Committee	
#6	Advocacy Strategies	Need more Action: Coordinating Committee	
#8	St Matthias Church	Decide whether or not to include in report. Action: Coordinating Committee	Included in Petite report.
From Meeting of March 14, 2016			
#4	Cost of OPL rental space in malls	Dozois/Mitchell to find out what OPL pays for rental spaces (Emerald Plaza, Elmvale Acres, Blackburn Hamlet) in mall settings.	In progress

READ Rolling Action List			
Agenda #	Topic	Action	Status
#6	Consultations	Emily to get facilities information collated	
#7	Video/Song	Blaine to contact Peter Joint	
#7	Library Visit	Fiona Mitchell setting up site visit for MP Catherine McKenna and MPP Yasir Naqvi (with R Van Loon or designate): date April 15 2-4 pm.	
From Feb 8, 2016 ↓			
#5	New City Mgr	R Van Loon to send letter requesting meeting with new city manager Steve Kanellakos	
#6	Community Lists	Emil A to work with Fiona Mitchell (Councillor Leiper's office) to build community contact lists	
#6	Report Launch	B. Campbell to investigate the band (Big Bucket Band) as possible participant in the launch of the READ report	
#6	Selfies in Library	Emily A to coordinate selfies in the library	
		B Clubb to prepare photo waiver	
From Jan 11, 2016 ↓			
5	Video	Dozois to continue investigating video prospect and report back.	In progress
5	Media	Campbell and Clubb to follow-up with Centretown News	
5	Media	Chair Van Loon to follow-up with Citizen's outgoing editor Andrew Potter.	
6	Communications	all participants to do a self-guided tour of the READ website	
6	Communications	Group website tour to be scheduled at a future meeting (Clubb)	
From Dec 14, 2015 ↓			
#	Topic	Action	
5	Rosemount Users	Rosemount branch i.e. who uses the branch and how do they use it. This to be addressed by Survey Team .	
	Technical team	Establish <u>technical team</u> : Linda Hoad , Paulette Dozois with assistance from Tom Trottier. Team will begin by organizing an architectural tour of the site.	
	Comms team	Establish the <u>communications team</u> : Paulette Dozois, Jeanette Rule, Deirdre Foucauld, Emily Addison	
	Comms	Design and implement communications plan to support the action plan	
	Comms	Select and implement best communication vehicles to support and communicate the results of the action plan above: <ul style="list-style-type: none"> • Video (Jake Hannah, Dozois to contact) • Song (e.g. Tony Turner who lives in neighbourhood) • Yarn Bombing (Lead Valerie Stam with tentative date of late January); plans are progressing • Postering stores and establishments in the catchment area 	

READ Rolling Action List			
Agenda #	Topic	Action	Status
		<ul style="list-style-type: none"> • Community newspapers; READ articles in every issue • News and social media, community publications • Have READ members take selfies in the library and then post on READ website <p>Emily Addison agreed to coordinate this and will advise members when the approach has been finalized</p>	
	Heritage Ottawa	Linda Hoad will speak to them about doing a version of the Allston article in an upcoming issue	
	Finances	Chair to write letter to all CAs re update, letters of support and funding	
	Finances	B. Clubb to investigate Awesome Ottawa funding possibilities.	In progress