

READ
Rosemount (Library) Expansion And Development Group

FINAL Minutes
Meeting #18

Monday, June 27, 2016
7:00 pm

Hintonburg Community Centre, 1064 Wellington St. W

Present: Emily Addison (A/Chair), Christine Burke, Barb Clubb, Bonnie Campbell (WBCA), Paulette Dozois, Deirdre Foucauld, Linda Hoad (Vice Chair & HCA), Blaine Marchand, Josh Nutt, Joanne Prindiville, Jeanette Rule (Champlain Park), Lindsay Setzer, Mary Stuart, Daniele Testelin, Bill Tyson, Peggy Tyson.

Regrets: Andy Billingsley, Richard Van Loon, Marty Plaine

1. **Welcome and introductions:** A/Chair Emily Addison opened the meeting welcoming all and thanked Linda Hoad for once again booking the meeting room.
2. **Agenda:** the agenda was carried. Dozois/Setzer **Carried**
3. **Minutes:** of June 7th were approved with minor corrections. Marchand/Rule **Carried**
4. **Remarks from the A/Chair Emily Addison**
The A/Chair reported the Chair Richard had successfully come through his first operation and that flowers would be arranged when he came home from hospital. The day prior to the operation, Richard and Emily met with the OPL CEO McDonald and Deputy CEO Désormeaux. OPL is interested in the results of the community consultation and advised that because of the OPL board focus in July on the site criteria for the new central library, it would be best to present the report at the September board meeting (currently scheduled for Sept 6) which will focus on all OPL facilities so Rosemount would fit very well at that time. The 2017 budget may not be known until September or October. They are working on a \$1M renovation budget for the building which must include various health and safety concerns. They expressed interest in the Ottawa West Community Support Centre site possibilities including combining with affordable housing – this was the first time they had heard this suggestion. They have also been searching for other sites. OPL representatives also suggested that other use statistics beyond 1st time circulation figures should be looked at when making a case for expansion of Rosemount. The Chair also advised that she, Linda Hoad and Councillor Leiper would be meeting June 29 with representatives of the OWCS
Action: Prepare presentation to OPL Board for Sept/Oct Board Mtg **Addison**
Action: Review options for additional statistics to be obtained/analyzed **Clubb**
5. **Community Consultation Update:**
B. Clubb advised that the current version of the Report does not print well in either colour or

black and white and is being revised to make both screen and print visibility more effective. No distribution should be done until that is completed.

The draft media release (previously circulated) was reviewed and suggestions for revisions were made. It was agreed to wait until close to the OPL Board meeting in September to do a media release and just do “announcements” primarily to the community at this time.

The “Overview of Findings” (previously circulated) was also reviewed.

Action: send Councillor Leiper’s office the recommendations for revision to media release.

Addison

Action: coordinate release date of report and related documents with Councillor Leiper’s office.

Addison

Action: determine how best to use the “Overview of Findings” prepared by Consultant

Wesley Petite and Councillor Leiper’s Office

Addison

6. READ Recommendations to OPL Board

The draft recommendations (previously circulated) were reviewed. Changes: reference to specific size increase be removed; stress minimal renovations at this time; emphasize that expansion on current site is not possible. It will also be recommended that work begin immediately on a multi-year planning process for a new facility, near current site, take into consideration the outcomes of the community consultation, address heritage sensitivities and repurpose current facility in a way the respects its unique heritage contribution to the Hintonburg area.

Action: revise recommendations for review and final confirmation.

Addison

7. Preparation for READ presentation to OPL Board in Sept/Oct.

The draft presentation text has been worked on by Paulette & Blaine. More time will be taken in August to finalize what will be presented. It also reported that the information poster is being developed and currently being reviewed by a graphic designer to try to reduce text and add more graphics.

Action: Prepare final presentation and secure a time for presentation to the OPL Board

Addison

Action: Finalize the information poster.

Clubb

8. Advocacy, Outreach and Research

a. Letters of support re recommendations. Agreed that letters of support should be sought from all the community associations. This may also require meetings with the CAs.

Action: Draft letter for review by executive.

Dozois

b. Video project: Paulette reported that a meeting with the videographer is being negotiated.

c. Preparation of data to support recommendation for more space: Agreed to source additional statistics; make good use of the pictures comparing various new and expanded OPL branches; remember that people are emotionally attached to the current facility. Joanne, Marty and Barb agreed to work together as a “Data Group” to do this.

Action: prepare and organize data, other information and visuals.

Data Group

d. Schedule of tours to other OPL branches. After discussion it was agreed to find more ways to remind supporters of the virtual tour program available on the OPL website.

Action: prepare advisory re virtual tours

Clubb

- 9. Media:** Blaine Marchand advised that the next article in Newswest would be coming out July 7, 2016 focussing on the community consultations.

Next Meeting:

Monday, August 27, 2016, 7-9 pm

Hintonburg Community Centre, 1064 Wellington St W.

NOTE REVISION: On July 12, 2016 the date of the next READ Rosemount Group meeting was changed to Monday, August 29, 2016

Attachment: READ Rolling Action List as of June 27th 2016

READ Rolling Action List as of June 7th 2016

READ Rolling Action List			
Agenda #	Topic	Action	Status
From Meeting June 27, 2016			
#4	Presentation	Action: Review options for additional statistics to be obtained/analyzed Clubb	
#5	Report	Action: send Councillor Leiper's office the recommendations for revision to media release. Addison	
#5	Report	Action: coordinate release date of report and related documents with Councillor Leiper's office. Addison	
#5	Report	Action: determine how best to use the "Overview of Findings" prepared by Consultant Wesley Petite and Councillor Leiper's Office Addison	
#6	Recommendations	Action: revise recommendations for review and final confirmation. Addison	
#7	Presentation	Action: Prepare final presentation and secure a time for presentation to the OPL Board. Addison	
#7	Presentation	Action: Finalize information poster Clubb	
#8	Letters of Support	Action: Draft letter for review by executive. Clubb	Completed
		Action: prepare and organize data, other information and visuals. Data Group (Clubb, Prindiville, Plaine, Rule)	
#8	Virtual Tours of OPL Branches	Action: prepare advisory re virtual tours Clubb	
From Meeting of June 7th, 2016			
5	Consultations	Action: A/Chair to send letter of thanks to W. Petite	Done
5	Consultations	Action: F. Mitchell to request W. Petite to prepare a new executive summary	Done
6	RR Presentation	Action: Marchand and Dozois to redraft and tighten	Done
6	RR Presentation	Action: sub-group reporters to send notes to Marchand and Dozois by beginning of w/o June 13	Done
6	RR Presentation	Action: Investigate an accompanying Infographic Rule	Jeanette
8.3	OPL Open Houses	Action: all to try to attend the one of two OPL open houses on the new central library: June 15 at City Hall; June 22 at Library and Archives Canada (395 Wellington E.)	Done
From Meeting of May 9th, 2016			
7a-i	Report on Carnegie Renovations	Action: BC to post on website	Done
From Meeting of April 11, 2016			
#4	Federal	Review program to determine if public libraries are	Yes they are

READ Rolling Action List			
Agenda #	Topic	Action	Status
	infrastructure funding	eligible Action: Coordinating Committee	
#6	Rolling Action List	Reschedule Naqvi/McKenna Tour Action: Coordinating Committee	
#6	Leader Endorsement	Develop action plan Action: Coordinating Committee	
#6	Advocacy Strategies	Need more /new strategies Action: Coordinating Committee	
From Meeting of March 14, 2016			
#4	Cost of OPL rental space in malls	Dozois/Mitchell to find out what OPL pays for rental spaces (Emerald Plaza, Elmvale Acres, Blackburn Hamlet) in mall settings. Action: Dozois/Mitchell	In progress
#6	Consultations	Emily to get facilities information collated Action: Addison	
From Feb 8, 2016 ↓			
#5	New City Mgr	R Van Loon to send letter requesting meeting with new city manager Steve Kanellakos	
#6	Selfies in Library	Emily A to coordinate selfies in the library	
From Jan 11, 2016 ↓			
6	Communications	all participants to do a self-guided tour of the READ website	
6	Communications	Group website tour to be scheduled at a future meeting (Clubb)	
From Dec 14, 2015 ↓			
#	Topic	Action	
	Finances	B. Clubb to investigate Awesome Ottawa funding possibilities.	Done