

**READ Rosemount
Meeting #34
Final Minutes
Tuesday, Nov 13th, 2017
Time: 7 - 9 pm**

Location: Plant Recreation Centre

Present: Josh Nutt Chair, Bonnie Campbell, Barb Clubb, Paulette Dozois, Deirdre Foucauld, Linda Hoad, Larry Hudon, Carol Lethbridge, Blaine Marchand, Fiona Mitchell, Marty Plaine, Lindsay Setzer.

Regrets: Emily Addison

1. **Welcome:** Josh welcomed the group.
2. **Agenda:** The agenda was approved as circulated.
3. **Minutes Approval:** The minutes of October 16 were approved as circulated. Dozois/Hoad.
Carried
4. **Update from Chair and Vice Chairs.**
 - **General:** The Chair noted the OPL had a new instruments lending program; that Library Month (Oct) had been reported on in the social media across the country
 - **2018 Budget:** the OPL 2018 budget has been tabled and will be discussed at the Dec 5th board meeting before going to City Council for review and approval on Dec 13. The budget was presented to the OPL board by Monique Désormeaux, deputy city librarian, who pointed out the following highlights: 3.25% increase for funding for operations and capital, Rosemount renovations, first new position being proposed for addition in the last 10 years, increase for material resources, maintenance issues, planning for service to the south part of the city, staff and staff training including automated scheduling. Chair Nutt also noted that there was no mention of the central library project.
5. **READ Strategic Planning:**
 - a. **READ Budget Response.** It was agreed that READ would send a delegation to the Dec 5th meeting, prepare a presentation and urge as many supporters as possible to attend. It was agreed that after the Dec 5th presentation, should be sent out broadly and posted on the READ website and Facebook pages (with FB boost). A media release will also be prepared and sent out.
Action: Chair to coordinate

Agreed that READ's main responsibility and task is to advocate for Rosemount as part of a comprehensive redevelopment plan for all city libraries. We need to point out the approaches of Toronto, Winnipeg and Edmonton (good data exists for the latter two). READ must put as much pressure as possible on the library to do its job regarding capital development – both new and renewal.

With regard to Rosemount it should be emphasized that \$2M is insufficient; that a longer term plan is required. We need to reinforce READ statements with statistics.

Action: Fiona agreed to reach out to city staff to obtain additional information on what Development Charge funding is/would be available in the next 10 years and how DC funding for libraries in Ottawa compares to other Ontario cities e.g. Hamilton, Mississauga and Toronto.

- b. **2018 Action:** It was agreed that the following broad actions would be the basis of READ strategic

activity in the coming year: READ response to budget implications for Rosemount including advocating for a city wide long term capital plan and program; getting READ positions broadly circulated; preparation for community consultations; posting and explaining the statistics in an easy to understand format; monitoring and contributing to the media (especially print), OPL meetings and OPL media releases.

It was agreed that READ now needs a PR and Outreach committee. Larry Hudon agreed to be a member but could not take on the task of committee chair.

Action: set up PR and Outreach committee.

J. Nutt

Agreed that READ needs to grow its contact list to continue its advocacy. Agreed to staff a booth at the HCC craft fair on Nov 25. Paulette will confirm the table and location. Josh will coordinate the staffing of the booth.

Action: Josh to coordinate staffing HCC booth for Nov 25.

6. **Financials:** Agreed to request new funding (modest) from the community associations in the coming year.
7. **Future Meetings.** Agreed there will be no meeting in December and the next meeting will be **Jan 10**. The next OPL board meeting will be Jan 16.

Submitted by
Barb Clubb

Rolling action list to Nov 19 (Attached)

READ Rosemount Rolling action plan as of Oct 16, 2017

Agenda #	Topic	Action	Status
Nov 13, 2017			
5	2018 Budget	Chair to coordinate board presentation/response and follow-up	Done
5	Strat Planning	Fiona to get more details on 10 year outlook for development charges for OPL and Rosemount.	
5	Strat Planning	Chair to set up PR and Outreach committee	
5	Outreach	Chair to coordinate READ participation in HCC craft fair	Done
October 16, 2017			
5b	RO decision follow-up	Chair to request OPL for all supporting documentation related to business case	
	Media	Blaine to write article for Newswest	
	Statement	Executive to prepare detailed READ statement for READ website	
	Statement	Chair to send Statement to Community Associations	
	OPL Consultation	Chair and coordinating committee to keep watching brief on the proposed community consultations related to the renovation of Rosemount	
5c.	City Budget Consult	Chair to coordinate written READ submission to 5-Councillor group (includes Councillor Leiper)	
	OPL Budget	READ to coordinate a submission to the OPL Dec 5 th board meeting	
6a	Media	Chair to consider op/ed piece for Ottawa Citizen	
6b	Statistics	CF/BC to finalize statistics, reform and post on website	
7	Future Mtg	READ to consider bi-monthly meetings of larger group and strategy meetings of committee on alternate months	
September 2017			
#4	Budget Consult	F. Mitchell to follow-up on options that READ will have to provide input into budget consultations: presentations and/or written	Done
#5c	OPL Bd Mtg	J. Nutt to prepare communiqué re Oct board meeting to send to READ supporters	Done
#5c	OPL Bd Mtg	E. Addison and B. Clubb to create stats sheet to accompany the READ media release re the RO business case report	Done
#5c	OPL Bd Mtg	J. Nutt et al to prepare/coordinate presentations to OPL Oct Board meeting	Done
#6a	RO 100	M. Plaine to contact OPL CEO Danielle McDonald to determine status of OPL celebration plans	
#6b	RO 100	J. Nutt to request B. Marchand to consider an RO in-depth article on inadequacies and service	
August 2017			
#5	T. Tierney	Josh to drop into his office.	
#5	J. Leiper	Fiona to check Councillor's schedule re mtg with READ Chair	
#5	Strategy	Josh to develop additional strategies including speaking with J. Leiper re section 37 funding for RO.	
#5	HCC	Josh to communicate HCC board decision re RO expansion on its property	
#6	RO Bus Case	Revised version to be sent out.	Done

#5	OPL Bd Mtg	Josh and Emily to encourage as many attendees to OPL Board meeting where RO business case is presented	Done
#5	RO Bus Case	Josh to communicate with M. Désormeaux re timing	Done
#5	Winnipeg PL	BC to finalize report on WPL facilities renewal program	Done
#5	Rolling Action Plan	JN and BC to review and revise	Done
#6a	Statistics	DF/BC to finalize for distribution and posting	
July 2017			
#5	OPL relations	Josh to ask to meet with OPL board chair re management and decision re Rosemount	
#5	OPL Mtg	Josh and EA to arrange for large contingent of READ to attend the Sept and Oct/Nov OPL Bd mtgs	
June 2017			
#5	Business case	JN and EA to get confirmation on catchment area boundaries.	
#5	Business case	JN to clarify when the final board decision on Rosemount will be made.	
#5	Business	JN and executive to prepare for possible presentation to OPL Ot/Nv Board meeting.	
#7	Stats	DF/BC to prepare report for coordinating committee	
#7	Website	Barb, Josh and Jeanette Rule to meet.	
March 2017			
5a	Stats	BC to request Ont Library Bds Association for more information on their data project	
February 2017			
5.d	Lib touring	Barb and Emily to continue planning	
January 2017			
8	Fundraising	RVL/JN to ask OPL re fundraising for Rosemount	
December 2016			
5	Budget follow-up	RVL or representative to send letter to Councillor Leiper re the tender documents for the RFP for business case	
5	Budget follow-up	B. Clubb to contact the Ottawa Community Foundation and OPL Friends re setting up a fund for Rosemount	
November 2016			
October 2016			
5.b	Endorsement	Action: Linda will raise the subject with the Westboro CA.	
5.g	Island Park	Action: L Hoad will follow up on questions and endorsement	
6.c	Data Analysis	Action: Data group and EA and DF will work on data analysis.	Done