

**READ Rosemount
Meeting #35
Final Minutes
Wednesday, Jan 10th, 2017
Time: 7 - 9 pm**

Location: Hintonburg Community Centre, 1064 Wellington W. Lower level.

Present: Josh Nutt Chair, Barb Clubb, Paulette Dozois, Larry Hudon, Carol Lethbridge, Blaine Marchand, Richard Van Loon.

Regrets: Emily Addison, Deirdre Foucauld, Linda Hoad, Marty Plaine, L. Setzer.

1. **Welcome:** Josh welcomed the group and wished everyone Happy New Year.
2. **Agenda:** The agenda was approved with the following addition: freedom of information requests.
3. **Minutes Approval:** The minutes of Nov. 13, 2017 were approved. Motion Dozois/Hoad.
4. **Update from Chair and Vice Chairs.**
 - **General:** The Chair noted that READ had staffed a booth at the Hintonburg Community Centre December craft fair and met a lot of people including the provincial NDP candidate for Ottawa Centre Joel Harden and Minister Catherine McKenna (MP for Ottawa Centre). About 20 people were added to the READ mailing list.
Action: Post READ/McKenna photo on READ website.
 - **100th Anniversary of Rosemount Library** (Nov 2018): VC Marty Plaine has written to OPL to find out about their plans for this milestone. Deputy CEO Monique Désormeaux is responsible and will get back to READ on plans.
 - **Kitchissippi Ward Forum:** Josh, Larry and Carol attended the forum at the Happy Goat. Barb attended for the last portion. READ made contact with the guest speaker [Stephen Willis](#) who is the City's General Manager for Planning, Infrastructure and Economic Development Department. He previously worked for the city of Toronto and the NCC. He agreed that the library system needs a long term infrastructure budget and plan.
 - **2018 Municipal Elections:** Councillors and citizens are beginning to declare their intention to run for council. It was decided that READ should contact all candidates (new and returning) with a letter about the infrastructure issues related to Rosemount and the whole library system. This letter could also be sent to former supportive councillors and board members.
Action: Chair Nutt to coordinate this contact.
 - **2018 OPL Budget Meeting:** Chair Nutt made a very good presentation which has been posted to the READ [website](#) and sent to the READ mailing list and OPL board members. Richard Van Loon had an opportunity to interact with the OPL senior staff regarding the consultation.
 - **Community Consultation:** OPL assumes that READ will be a part of the process of community consultation regarding Rosemount. The group agreed to send communication to CEO McDonald with the following points:
 - Consultations will be most effective if participants have sense of what renovations will accomplish because this will help frame the discussion.
 - Important to be flexible so participants can bring their own ideas.
 - Participants should know what will be included in the renovations, including what is mandatory (e.g. accessibility, changes, new building code requirements etc). This will save time in the consultations.
 - Share the timeline for the project as this too will inform community feedback.
 - Provide an outline of the service of the temporary facility/kiosk.

- Best practices to consider: multiple consultations with some on weekends; multiple ways to participate; translation/bilingual participation options ; in-branch outreach to encourage participation.
- READ will provide feedback on potential consultants. It is important to engage someone with experience in library renovation planning, interior design, etc. (such as Anne Bailey, a senior manager recently retired from the Toronto Public Library).
- READ looks forward to helping however it can to make the consultations useful and engaging.

Action: Chair to coordinate this communication.

Action: B. Clubb to get contact information for former TPL manager Anne Bailey who coordinated all the branch builds and renewals for the Toronto Public Library.

- **VC Emily Addison:** Chair Nutt reported that Emily has indicated that while she must step down from her current role as one of the vice-chairs, she still wishes to remain a member of the committee. This will mean that VC Marty Plaine will have to take on additional responsibilities for the current time. The chair and other members expressed their gratitude for all of Emily’s hard work and dedication to READ. We wish her the best in all her future community involvement and hope she enjoys some well-deserved time with her family.

5. READ Strategic Planning:

- a. **OPL Community Consultation:** See above.
- b. **Information Request #1:** Paulette Dozois to coordinate MFIPPA request to OPL for information on the Boxfish Consulting report that recommended only a \$2M renovation for Rosemount.
- c. **Information Request #2:** Request OPL for information on the size, cost and program offerings of the kiosk used during the expansion of the Beaverbrook library.

6. Advocacy, Outreach and Research

- a. **Media:** Agreed that upcoming articles in the local community newspapers will focus on need for more coordinate and better funded infrastructure. Josh will forward a recent article on the value of libraries for posting on READ website.
- b. **OPL comparative statistics 2015:** Are in final preparation for release along with a new info poster with the most pertinent information displayed.
- c. **OPL Meetings:** Chair Nutt to follow-up on who can attend Jan, Feb and Mar meetings.

7. Financials: L. Hoad to work with Chair Nutt to request small amount of operating funding from community associations in the Rosemount catchment area. This will provide good opportunity to communicate with them and advise them of the READ plans for the coming year.

8. Future READ Meetings. The next two meetings will be **Thursday, February 15** and **Monday March 12**. Fiona will be contacted to secure meeting space at Hintonburg Community Centre. It is READ’s intention to hold the regular monthly meetings on the second Monday of each month whenever possible.

OPL Meetings as per [OPL website](#):

Jan 16	Hudon/Lethbridge	May 8		Sept 4	
Feb 13		June 12		Oct 9	
Mar 13		July 10		Nov 13	
Apr 10		Aug 14		Dec 11	

Submitted by
Barb Clubb
Rolling action list to Jan.10, 2018 (Attached)

READ Rosemount Rolling action plan as of Jan 10, 2018

Agenda #	Topic	Action	Status
Jan 10, 2018			
#4	Update	Post HCC craft fair photo (BC)	
#4	Mun Elections	Chair (JN) to coordinate information to councilors running again and all new candidates	
#4	Comm Consult	JN to send letter to OPL CEO	Done
#4	Comm Consult	BC to get contact information for Anne Bailey	
#5	Info Request 1	Formal request for info on Boxfish consulting contract. (PD)	
#5	Info Request 2	Formal request for info on Beaverbrook kiosk (DF)	Done
#6	OPL Mtgs	Chair (JN) to follow-up on READ attendance for Jan, Feb and Mar and possibly beyond.	Done for Jan
#7	Financials and CAs	Chair to work with L. Hoad on communication and \$ request to community associations.	
Nov 13, 2017			
5	2018 Budget	Chair to coordinate board presentation/response and follow-up	Done
5	Strat Planning	Fiona to get more details on 10 year outlook for development charges for OPL and Rosemount.	
5	Strat Planning	Chair to set up PR and Outreach committee	
October 16, 2017			
5b	RO decision follow-up	Chair to request OPL for all supporting documentation related to business case	
	Statement	Chair to send Statement to Community Associations	
	OPL Consultation	Chair and coordinating committee to keep watching brief on the proposed community consultations related to the renovation of Rosemount	On-going and on each agenda
5c.	City Budget Consult	Chair to coordinate written READ submission to 5-Councillor group (includes Councillor Leiper)	
6a	Media	Chair to consider op/ed piece for Ottawa Citizen	
7	Future Mtg	READ to consider bi-monthly meetings of larger group and strategy meetings of committee on alternate months	
September 2017			
#6b	RO 100	J. Nutt to request B. Marchand to consider an RO in-depth article on inadequacies and service	
August 2017			
#5	T. Tierney	Josh to drop into his office.	
#5	J. Leiper	Fiona to check Councillor's schedule re mtg with READ Chair	
#5	Strategy	Josh to develop additional strategies including speaking with J. Leiper re section 37 funding for RO.	
#5	HCC	Josh to communicate HCC board decision re RO expansion on its property	
July 2017			
#5	OPL relations	Josh to ask to meet with OPL board chair re management and decision re Rosemount	
#5	OPL Mtg	Josh and EA to arrange for large contingent of READ to attend the Sept and Oct/Nov OPL Bd mtgs	

June 2017			
#5	Business case	JN and EA to get confirmation on catchment area boundaries.	
#5	Business case	JN to clarify when the final board decision on Rosemount will be made.	
#5	Business	JN and executive to prepare for possible presentation to OPL Ot/Nv Board meeting.	
#7	Stats	DF/BC to prepare report for coordinating committee	
#7	Website	Barb, Josh and Jeanette Rule to meet.	
March 2017			
5a	Stats	BC to request Ont Library Bds Association for more information on their data project	
February 2017			
5.d	Lib touring	Barb and Emily to continue planning	
January 2017			
8	Fundraising	RVL/JN to ask OPL re fundraising for Rosemount	
December 2016			
5	Budget follow-up	RVL or representative to send letter to Councillor Leiper re the tender documents for the RFP for business case	
5	Budget follow-up	B. Clubb to contact the Ottawa Community Foundation and OPL Friends re setting up a fund for Rosemount	
November 2016			
October 2016			
5.b	Endorsement	Action: Linda will raise the subject with the Westboro CA.	
5.g	Island Park	Action: L Hoad will follow up on questions and endorsement	