

**READ Rosemount
Meeting #37
Final Approved Minutes
Monday, March 12th, 2018
Time: 7 - 9 pm**

Location: Hintonburg Community Centre, 1064 Wellington W. Lower level.

Present: Josh Nutt (Chair), Bonnie Campbell, Barb Clubb, Paulette Dozois, Deirdre Foucauld, Fiona Mitchell (Councillor Leiper's office), Linda Hoad, Blaine Marchand, Marty Plaine,

Regrets: Emily Addison, L. Setzer, Larry Hudon, Carol Lethbridge, Richard Van Loon.

1. **Welcome:** Josh welcomed the group.
2. **Agenda:** The agenda was approved as circulated.
3. **Minutes Approval:** The minutes of Feb 15 were approved with minor corrections.
4. **Update from Chairs and Vice-Chairs:**
 - a. **Wellington Village BIA:** The chair reported that he had connected with the new executive director of the Wellington West BIA, Dennis Van Staalduinen. Dennis is interested in the Giant Tiger mural project and also in what READ Rosemount is doing. According to Vice Chair Plaine, Dennis is also interested in doing a "movie night" outside the Rosemount library possibly towards the end of June. The showing cost would be about \$200. This could be part of READ's 100th celebration activities.
 - b. **READ Annual Report 2017:** The Chair confirmed that the report had been sent to the community associations in the Rosemount catchment area along with a request for financial support. All READ committee members were urged to attend their Community Association meetings maintain communication and interest in READ Rosemount mission.
 - c. **Follow-up with OPL:** RVL talked to OPL Monique Desormeaux, Deputy CEO at the Jan 2018 library board meeting and this was followed up with an email. The chair also followed up with Ms Desormeaux stressing that community consultation on the renovations was really important and should not be done after-the-fact. Ms. Desormeaux informed him that a document called the project charter had been completed but that it was a management tool not for sharing with READ. She also said that work on the project is being done by the City planning staff (OPL is the City's client on this) and that an RFP for architectural services is being developed and would definitely require some kind of public engagement prior to the design phase (she also confirmed that READ would have no input into the RFP). She assured the chair that the selected architect would be aware of the parameters of the project and that there would be a number of public consultations sessions. She also advised that Richard Stark, the manager in charge of facilities, was retiring shortly and would be replaced by Elizabeth Sampson, starting on March 15. Ms. Desormeaux suggested that she could meet READ representatives and Ms. Sampson, possibly at the Rosemount branch. Ms. Desormeaux denied Chair Nutt's request for a 'behind the scenes' tour of Rosemount. Chair Nutt will schedule a meeting with OPL staff.
 - d. **Official Long Range City Plan:** RVL forward information noting that the Mar 4, 2018 (#130) edition of Councillor Leiper's newsletter provided information and a link for citizens to get involved in providing opinions on the amendment of the plan. From the newsletter:

"The City is conducting a survey right now asking residents how the city should evolve in the long-term with big-picture questions. I encourage everyone to take it [here](#). Next term of Council, we'll be refreshing the City's Official Plan – it will be important to have as much community engagement with that process as possible".

Action: Agreed that READ would make a submission and that the Chair would draft an outline of the questions and forward to M. Plaine and B. Clubb for further development.

- e. **CFM (Canadian Federation of Municipalities):** Vice Chair Plaine reported that she had called the CFM asking about funds for library projects. There are apparently some funds for green buildings.

Action: M. Plaine will forward data Josh who will send to OPL for possible use.

5. READ Strategic Planning

- a. **Strategic Action Plan:** the 2nd draft was reviewed; A third draft will be prepared for the April meeting.
- b. **OPL Comparative Statistics:** Agree that no further changes were required with the exception of adding a title cover which would clearly indicate that READ Rosemount is the author of the document. It will then be posted on the website and forwarded to the mailing list by website-post.
- c. **Review of rolling list of action items:** this review was completed and the list will be updated.

6. Advocacy, Outreach and Research

- a. **100th Anniversary:** There was no further word regarding the OPL celebrations on April 21, 2018. A document, prepared by the READ sub-committee, and with ideas for a READ commemoration was reviewed. Some ideas for READ celebration possibly in the fall included: a community-wide celebration of some kind at the HCC on Nov 18 from 2-4 pm (actual date of opening of branch in 1918) and including the soliciting of community wide support; walking tour of the neighbourhood with a possible focus on all the places where the library has been located; a photo wall in conjunction with Giant Tiger with an unveiling; getting information on what books were popular at the library in 2018 (Bonnie will check out the Ottawa room to see if they can find anything); getting some copies of the history of Dave Allston's RO library bound (but it would have to be in both French and English). Discussion will continue at the next meeting. It was suggested that former Kitchissippi residents, like Lyse Champagne, who used RO as a child might like to be involved. It was mentioned that Councillor Leiper's office may be able to provide some assistance. Final activity plans and timelines as well as a marketing strategy will be required. This should wait until after the OPL celebrations on April 21.
Action: P. Dozois will talk to Dave re Rosemount history.
Action: B. Clubb to contact Lyse Champagne re the celebrations.
Action: B. Campbell to check for popular books in 1918

- b. **Development Charges:** L. Hoard reported that not much had been happening lately. F. Mitchell pointed out that the City DC review was important to the Kitchissippi Ward (and by definition Rosemount Library) because there is a discrepancy between what the urban and suburban areas pay and receive. She noted that there will be public discussion and it will be important for READ (and the community) to participate.
Action: Chair to ensure that the READ constituency is informed about the consultation.
Action: L. Hoard and Councillor Leiper's office (via Fiona) will provide an update at next meeting.

There is a possibility that a question about development charges would be useful to include in all candidate meetings in the fall but a certain amount of research would have to be done to ensure that we have all the facts right and the questions are clear. Councillor Leiper's office may be able to provide helpful information and assistance.

- c. **Newsweek:** Deadline is Mar 30 and the article will be on the topic what kind of depot service will be provided when the RO renovations are taking place as well as on the process for selection and hiring of the architect. Deadline after that is April 27. Continuing kudos to Blaine for keeping READ in the news.

d. **Community consultations re RO renovations:** In response to a question from F. Mitchell it was noted that READ has no objections to the library using Wesley Petit as a general consultant but the consultation team should also include someone very experienced in building and planning community libraries and services.

e. **Councillor Leiper’s Community Forum:** The next community forum will take place on Monday, April 30 at the Van Lang Field House and the main topic will be the issue of transportation.
Action: Agreed that READ should send a representative.

7. **Financials:** Nothing to report this month.

8. **Future READ Meetings.** The meetings for the remainder of the Spring 2018 will be as follows:

- **April 23**, Monday
- **May 15**, Tuesday
- **June 11**, Monday

This information will be posted on the website as soon as possible and members will be advised.

9. **OPL Meetings as per [OPL website](#):** READ attendance

Jan 16	Hudon/Lethbridge	May 8	Dozois	Sept 4	
Feb 13		June 12		Oct 9	
Mar 13	Hoad	July 10		Nov 13	
Apr 10	Dozois	Aug 14		Dec 11	

Submitted by
Barb Clubb
Rolling action list to Mar 12, 2018 (Attached)

READ Rosemount Rolling action plan as of Feb 15, 2018

Agenda #	Topic	Action	Status
March 12, 2018			
4d	Update	Long Range City Plan: Plaine and Clubb to coordinate READ Submission	
4e	CFM	Plaine to send info to Chair; Chair to forward to OPL	
6a	100 th	Dozois to contact Dave Allston	
6a	100 th	Clubb to contact Lyse Champagne	
6b	Dev Charges	Chair to ensure that community is informed about opportunities to get involved in review	
6b	Dev Charges	Hoad and Mitchell to provide DC update at April Mtg	
6e	Leiper Forum	Chair to organize sending READ Rep to Forum on April 30	
Feb 15, 2018			
#4	OPL	Chair to write to OPL requesting complete tour of Rosemount including staff areas AND expressing concern regarding community engagement/consultation for the renovations	
#4	Toronto PL	B. Clubb to contact Ann Bailey about TPL approach to renovations and new facilities etc.	
#5a	DC charges	Hoad to research how READ can participate in City review of DC charges as they relate to libraries and RO.	
#5b	Comm Consult	Chair to draft response to M. Désormeaux memo stressing the need for significant involvement in community consultation; asking what the service strategy will be when the branch is closed or renovations; and asking that READ see a copy of the related RFP(s).	
#5c	100 th anniversary	M. Plaine to draft letters to BIA, Board and Council for review by committee.	
#5c	100 th anniversary	Chair to write to new ED of the BIA Dennis van Staalduinen, suggesting that the BIA partner with READ on this project. The BIA has a budget for events like this. He is very supportive of READ's work. Chair with the assistance of M. Plaine and P. Dozois to return to READ committee with a plan.	
#6e	FOPLA	Chair to reach out to FOPLA with the annual report and statistics and invite them to a future event including a tour of the Rosemount branch.	
#7	Finances	Chair to write to CAs requesting \$50 from each of them, along with the annual report and statistics.	
Jan 10, 2018			
#4	Update	Post HCC craft fair photo (BC)	
#4	Mun Elections	Chair (JN) to coordinate information to councilors running again and all new candidates	
#4	Comm Consult	BC to get contact information for Anne Bailey	
#5	Info Request 1	Formal request for info on Boxfish consulting contract. (PD)	
#6	OPL Mtgs	Chair (JN) to follow-up on READ attendance for Jan, Feb	Done for Jan

		and Mar and possibly beyond.	
Nov 13, 2017			
5	Strat Planning	Fiona to get more details on 10 year outlook for development charges for OPL and Rosemount.	
5	Strat Planning	Chair to set up PR and Outreach committee	
October 16, 2017			
5b	RO decision follow-up	Chair to request OPL for all supporting documentation related to business case	
	OPL Consultation	Chair and coordinating committee to keep watching brief on the proposed community consultations related to the renovation of Rosemount	On-going and on each agenda
6a	Media	Chair to consider op/ed piece for Ottawa Citizen	
February 2017			
5.d	Lib touring	Barb and Emily to continue planning	
October 2016			
5.b	Endorsement	Action: Linda will raise the subject with the Westboro CA.	